

## Table of Contents

Welcome Note	3
Staff List	4
Important Numbers	4
Activities	5
Attendance	5
Backpacks	6
Books	7
Breakfast and Lunch	7
Bus Scheduling, Routing, and Rules of Student Bus Conduct	7
Cheating	7
Class Changes	7
Closed Campus	8
Counseling Services	8
Credit System	8
Dances	9
Deliveries	9
Directory Information	9
Discipline	10
School Wide Expectations	10
Description and Accumulation of Discipline Steps	10
Guideline of Consequences	10
PBIS Matrix	11
Bus Rules	14
Dress Code	14
Drug, Alcohol, and Tobacco Policy	14
Enrollment Requirements	17
Extracurricular Activities	17
Definition	17
Training and Conduct Code	18
Requirements for Participation	18
Fees	19
Field Trips	19
Gang Policy	19
Hall Passes	20
Head Lice Policy	20
Library	21
Lockers	21
Lost and Found	21
Medical Information	21
Medication Administration	22
Personal Electronic Devices	22
Physical Activities	23
Pop and Other Bottled Beverages	23
Progress Reports	23
Restrooms	23
School Hours	23

Teacher Availability	23
Telephone	24
Testing	24
Theft	24
Visitors	24
Volunteers	24
Appendix	25
Section 504 Notice	26
Family Educational Rights and Privacy Act	26
Internet Use Policy	26
Search and Seizure Policy	27
Sexual Harassment Policy	27
Hazing, Harassment, Intimidation, Bullying, Menacing Policy	28
Daily Bell Schedule	35
Early Release Schedule	36
School Calendar	37
Signature Page	38

Dear Students, Parents, and Guardians,

Welcome to Fruitland Middle School and a new school year! Our dedicated staff is ready to provide a positive and challenging educational experience for the students of FMS. We will diligently work to provide an environment where children master the basics, accept responsibility, feel successful, and push themselves to excel. Our students will learn the definition of GRIT:

G--Goals

R--Responsibility

I--Integrity

T--Teamwork

We feel that students with GRIT will be successful during their time in middle school, but more importantly as they grow to be adults. We want our students to be prepared for their future.

As educators, our foremost concern is the well being of our middle school students. The education we provide can be successful only if it is, from start to finish, a team effort. The team must include, as equal partners, the student, the parent, and the teacher. We invite you to join the team at Fruitland Middle School. Here's wishing our team a successful school year!

This handbook has been developed to give you and your child/children a better understanding of school policies, procedures and expectations for students' behavior. We believe that all behaviors are the result of making choices, and we expect students to understand and be responsible for their actions and how they affect others. Please join us in reading and discussing this handbook with your child/children. We invite you to share your ideas and concerns and to volunteer and visit school frequently. We want to partner with parents in making this the best school experience possible for your child.

We look forward to working with your child/children and meeting you during the year!

Respectfully,

Shane Burrup

Principal

## ACTIVITIES

A wide variety of activities are available at Fruitland Middle School. Examples of these activities are as follows:

Clubs: Academic Bowl, Yearbook, Art, Frenzy Club

Events: Pep Assemblies, Dances, and Concerts, Assemblies

Athletics: Football, Volleyball, Cross-Country, Basketball, Wrestling, Track, and Tennis.

At school and school-sanctioned functions the student's behavior must be respectful. These activities are a privilege, which can be withdrawn from a student because of poor behavior. The conduct of students at these activities reflects on the school as a whole and each student is personally responsible for the impression left on the visitor.

## ATTENDANCE

Attendance at school is essential to maximize your child's learning! Classroom attendance is taken at the beginning of each class period. Whenever a student is absent from school, we ask that the parent call the office to alert us of the absence. In order to maintain an accurate account of student attendance, **we must have a written excuse or a phone call from a parent or guardian** excusing the absence. Please call the school office (452-3350) by 9:00 AM. For the safety of your child, we will be contacting you if you have not phoned in by 9:00 AM. We have implemented this policy because our staff has become concerned in recent years regarding the safety of our students. When you send your child to school in the morning, you assume that they arrive safely. When a child does not come to school we assume that you have kept him/her at home. We find that between these two assumptions lies a huge gap where anything could happen. If a child is missing, we don't want to just assume that he or she is at home for the day.

Our second concern is the relationship between a student's regular attendance and school success. Research tells us that children who are chronically absent from school do not achieve at the rate of those with regular attendance. As we take very seriously our responsibility to teach your child, we hope you take seriously the responsibility of getting them to school so we can teach them. Parents should be aware that:

1. The school day begins at 8:08 AM.
2. If a student has an appointment or other valid reason for being absent from school, please have your child bring a written note to the office and they will be given a pre-arranged absence form. All homework from pre-arranged absences will be due to the teachers the day they return to school. If the grading period is coming to an end while student is absent then all work from pre-arranged absences will be due to the teacher before the student leaves. Examples of absences that should be pre-arranged are: funerals, family assistance, doctor/dental appointments, etc. If your child is absent for 5 or more consecutive days for medical reasons, documentation from a licensed medical professional will need to be brought into the school.
3. Students will only be released to parent/guardian or individuals that are on the student emergency list unless a note written by the parent/guardian is given to the school office allowing a student to leave with someone else. Students will not be released to leave school grounds by a parent phone call; you must come into the office and sign the student out. Students leaving

school without checking out through the office will be marked truant and will face consequences based on school/district policies.

4. **Tardies** are disruptions to the education program at school. Students are marked tardy if they are not in the classroom when the tardy bell rings. Punctuality is important in establishing good life skills and setting the tone for the day. Any tardy except those excused by the parents or school staff shall be unexcused. Excused tardies by parents may be appointments, family emergencies or illnesses. This does not include habitual tardiness during the same period of the day. (ie. first period)

**Consequences for tardies:**

<b>4<sup>th</sup> cumulative tardy:</b>	1 day noon detention
<b>5<sup>th</sup> cumulative tardy:</b>	2 days noon detention
<b>6<sup>th</sup> cumulative tardy:</b>	3 days noon detention
<b>7 or more cumulative tardies:</b>	1 day of ISS (in-school suspension)

**Please note three tardies in one class will be equivalent to a period absence for that class.**

5. **Truancy** defined by Fruitland School District is as follows: A student is truant when he/she is not in their assigned place at the assigned time or if a student leaves that assigned place without permission from the instructor. If a student of Fruitland School District is found to be truant, the following consequences may occur:

**First Offense:** Student's parent/guardian will be notified. Student will be suspended for one full day of school.

**Second Offense:** Student's parent/guardian will be notified. Student will be suspended for two full days of school.

**Third Offense:** Student's parent/guardian will be notified. Student will be allowed to stay in school until a school board meeting can be scheduled. If the student obtains his/her fourth truant offense while waiting for the school board meeting, the student will immediately be removed from school and will not be allowed to return until after the school board meeting. The School Board will determine further action. After the School Board has expelled a student, a petition shall be filed with the probate court of the county in which the child resides, as provided in section 333-205, Idaho Code.

6. The Fruitland School District continues to require 90% attendance by its students. This means that a student **cannot miss more than 9 days** per semester. All absences from school, **regardless of the reason**, are counted in this total. If a student exceeds the maximum number of absences, they are losing a vital part in their learning and the teacher and administrator may recommend retention.
7. In accordance with the No Child Left Behind Act, students who miss 10 or more consecutive school days for non-medical reasons will be withdrawn. They will be re-enrolled upon return. This procedure is necessary to document that direct instruction was not provided during this period.

It is the desire of our staff to have every child in the classroom every school day. We are asking you, the parents, to monitor the attendance of your child/children, by trying to have them here for the entire day to maximize their opportunities to learn.

## **BACKPACKS**

Backpacks will be allowed to be carried between classes during the day, however, they may not be left in the hallway or classrooms. Backpacks should be small enough to fit under desks as to not block classroom walking areas. Binders and notebooks should remain free of drawings/pictures that are not school or class related.

## **BOOKS**

Students are responsible for the care of textbooks and library books that are checked out in their name. Loss or damage of a text or library book will result in a fee sufficient for its repair or replacement. All books are to be returned when a student transfers or at the end of the school year. Keep your books in your locker and keep your locker locked.

## **BREAKFAST AND LUNCH**

A well-balanced breakfast and a hot lunch are served daily at Fruitland schools. Breakfast is served in the cafeteria at 7:30 AM to 8:08 AM. Students may qualify for free or reduced lunches. If interested, please fill out the lunch form available in the school office. If you have questions, please call the school at 452-3350 between 7:30 AM and 2:00 PM. Students are welcome to bring a cold lunch and two microwaves are available in the lunchroom for student use.. Energy drinks are prohibited.

## **BUS SCHEDULING AND ROUTING**

The purpose of school transportation is to provide safe, comfortable and economical transportation for those students living beyond walking distance from Fruitland Schools as defined by Idaho Code 33-1501. To ensure this the following items will be enforced:

- Students normally will be transported to school to and from their regularly designated stops.
- Two (2) designated addresses for pick-up and two (2) designated addresses for drop-off are permitted. The designated locations must remain the same for each day of the week.
- A day care center, family day care home, or a group facility, as defined in section 39-1102 Idaho Code, may substitute for the students' residence for student transportation to and from school.
- In cases where parents wish to take students home from school, arrangements should be made by 1:00 p.m. that day. In NO case should parents stop the bus along the highway for the purpose of removing their children.

**7th and 8th grade students that are dropped off by car in the morning or picked up after school will do so at the NORTH entrance of the school.**

**5th and 6th grade students that are dropped off by car in the morning or picked up after school will do so at the SOUTH entrance of the school.**

**If siblings are in two different grades, please use the NORTH parking lot for pick up or**

## **drop off.**

## **CHEATING**

Any student caught cheating, which includes but is not limited to cheating on a test, plagiarism, unauthorized collaboration with another person in preparing written work, will get a warning and earn a Zero for the assignment. Students that are identified in a second or subsequent event could receive an “F” for the quarter in that class. (Subsequent event(s) may be a different class).

## **CLASS CHANGES**

Class changes must be made during the first two weeks of each semester. Changes after the first two weeks will only be made at the discretion of the Administration and must involve extenuating circumstances.

## **CLOSED CAMPUS**

Students are considered truant if they leave the school grounds after they arrive at school. Students must stay on campus at all times unless accompanied by an adult.

Students who live on the west side of town that walk to school should cross Pennsylvania at the crosswalk and continue on the path provided. Students living on the north end of the school should continue down the path provided to Idaho Ave. All students with the exception of students living on Pennsylvania Ave. will be discouraged from walking down Pennsylvania Ave. for safety reasons.

Students should be dropped off or picked up in the north parking lot. When dropping off and picking up students, please follow signs and pull forward as much as possible for unloading and loading. The south parking lot is for staff parking and bus loading and unloading. For safety reasons, no students are allowed to be picked up or dropped off by parents in the south parking lot.

Fruitland Middle School students stay outside in the mornings, weather permitting, throughout most of the year. If the weather is extremely bad students will be allowed into the lunchroom. Students need to dress for the weather. Arrangements will be made for students with medical concerns.

**\*\*Students who walk should not be on school grounds before 7:30 AM or after 3:30 PM, if they do not have permission to be on campus\*\***

## **COUNSELING SERVICES**

Our trained counselor may assist and empower students in making personal and educational adjustments at Fruitland Middle School. Any personal emergency that may arise will be handled immediately.

## CREDIT SYSTEM

Progressing to the next grade level at Fruitland Middle School is earned through academic achievement. All Fruitland Middle School students must meet the following criteria to advance to the next grade level.

Enroll in twenty-eight (28) quarter classes per year.

Pass 22 of 28 quarter classes per school year.

Not fail the same class four quarters. Failing is receiving a letter grade of “F” in a class.

Students who do not meet the above criteria may be promoted through an alternate method under the direction of the FMS school promotion team. Students referred to the Alternate Route for promotion should complete at least three (3) of the options approved for credit substitution listed below. 8<sup>th</sup> graders who do not successfully complete the Main Route or the Alternate Route for promotion to the 9<sup>th</sup> grade may not be eligible to participate in the end-of-the-year completion ceremony with their class.

The promotion team will monitor student progress with the help of the student’s advisory teacher. Students who struggle will be referred to the promotion team to create a plan using the alternate route criteria that applies to the students needs. Parents will be invited to attend the planning meetings and the student’s plan will be shared with parents.

The Alternative Route criteria may include, but are not limited to the following:

Meet the goals established in Special Education Individualized Education Plan (I.E.P).

Meet the goals established in English Language Learner Plan.

Miss no more than nine (9) days per semester (medical excuses will be considered).

Earn grade-level team recommendation.

Finish the school year with a 2.0 grade point average or higher.

Pass end-of-course exams.

Demonstrate appropriate growth on Idaho state-wide standardized assessment.

Participate in academic assistance such as:

Intervention classes i.e., math, reading, English, etc.

Online classes such as Plato, APEX or Idaho Digital Learning Academy (student will be responsible for cost of such classes)

Participate in programs beyond the regular school day or school year such as:

Before or after school programs.

Supplemental Educational Services (SES).

Summer School (if available).

If a 7<sup>th</sup> grade student does not complete the Alternative Route criteria prior to the next school year, the student may be retained or placed in courses that credit recovery is needed in lieu of elective courses. An 8<sup>th</sup> grade student not completing the Alternative Route criteria will attend Fruitland Preparatory Academy for the first nine weeks of their freshman year. If coursework is completed satisfactorily (70% or above), they will be able to apply to attend Fruitland High School. Enrollment acceptance at Fruitland High School will be determined by building principal.



## DANCES

Organizations wanting to sponsor a dance must clear the date with the principal at least 10 days in advance. In order for a non-FMS student to be admitted to a school dance at Fruitland Middle School, a Guest Dance Registration Form must be completed and returned to office two days prior to the dance. FMS guest must bring a valid up-to-date picture identification to be left at the door with an advisor. No outside food or drinks will be permitted. Students will not be readmitted after leaving the dance.

## DELIVERIES

Deliveries, messages, phone calls, or notes intended for students can only be received by office staff from that student's parent, grandparent or legal guardian. Deliveries of gifts such as flowers, balloons or candy will be held in the office only. Students will be notified of the delivery at the earliest convenience of the office staff. All items will be held until the end of the school day when it becomes the student's responsibility to return to the office to pick up items delivered. **No latex deliveries will be accepted.** The office staff is not responsible for items not retrieved at the end of the day. **Because of severe allergies of staff and students, NO deliveries will be accepted on Valentine's Day.**

## DIRECTORY INFORMATION

There are times that Fruitland Middle School may decide to furnish information about a student to the newspaper for activities, awards, etc. **If you do not wish to have your student's photograph, name or other directory information released, please notify the school in writing at registration or if any changes occur.**

## DISCIPLINE

We will encourage Fruitland Middle School students to be good citizens and exhibit responsible behavior. We believe that to be good citizens students should demonstrate the following character traits:

1. **Responsibility:** Carrying out a task carefully and thoroughly, proving you can be counted on, depended on, or trusted.
2. **Respect:** Honoring people, self, property, animals and environment.
3. **Safety:** Avoiding actions that endanger themselves or those around them.

Discipline is not punishment. The aim of discipline is to institute and maintain study conditions free from disruptive behavior. Based on respect and welfare for individuals and the group, discipline should develop the ideals, attitudes, and habits required for success in school.

**Description and accumulation of discipline steps:**

**STAFF MANAGED**

These may include, but are not limited to:

Blurting out Refusal to follow reasonable request Classroom disruption Dress Code Cheating Food/Drink Inappropriate Language	Dishonesty Preparedness Put Downs Inappropriate Tone/Attitude Inappropriate Touching - including public displays of affection Work Refusal Rough Play
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**OFFICE MANAGED**

These may include, but are not limited to:

Aggressive Behavior Fighting Bullying/Harassment Chronic/Repetitive Minor Infractions Drugs/Alcohol Physical Aggression/Contact	Truancy Vandalism Weapons Gang Affiliation Abusive language toward staff or another student Electronic Devices
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*The following is a general guideline of consequences. Modifications may be made according to the needs of the individual child and his/her family in consultation with school administration and other personnel as appropriate.*

- Step 1** Parent contacted by the teacher, may have teacher-imposed consequence. Minor Incident Report form completed and submitted to office.
- Step 2** Parent contacted by the teacher, may have teacher-imposed consequence. Minor Incident Report form completed and submitted to office.
- Step 3** 1<sup>st</sup> Office Discipline Referral--1-2 days noon detention, meeting with administrator/counselor, parent contacted.
- Step 4** 2<sup>nd</sup> Office Discipline Referral--3 days noon detention, meeting with administrator/counselor, parent contacted
- Step 5** 3<sup>rd</sup> Office Discipline Referral--1- 2 days in-school suspension, meeting with administrator/counselor, parent contacted possible conference with administrator, counselor, classroom teacher(s), parents and student to initiate behavior contract or plan.
- Step 6** 5<sup>th</sup> Office Discipline Referral--1-2 days out of school suspension, meeting with administrator/counselor, parent contacted possible conference with administrator, counselor, classroom teacher(s), parents and student to initiate behavior contract or plan.
- Step 7** 6<sup>th</sup> Office Referral--Up to 5 days out of school suspension, meeting with

administrator/counselor, parent contacted, possible conference with administrator, counselor, classroom teacher(s), parents and student.

**Step 8** 7<sup>th</sup> Office Referral--Multiple days out of school suspension pending administrative review board, meeting with administrator/counselor, parent contacted, recommendation for expulsion to the Fruitland School District Board of Trustees

**NOTE: Discipline steps accumulate throughout the school year. They do not follow a student from year to year. One step will be deducted from a student's discipline record for every month without an office referral.**

**Fighting is never permitted on the grounds of Fruitland Middle School. We have a zero tolerance policy in regards to this type of behavior. Students found to be physically fighting with other students will be suspended not less than 1 school day.**

Students are expected to follow the rules of the classroom teacher and the school handbook. The classroom teacher, special subject teacher, or paraprofessional will normally handle violations. Students who disrupt the class may need to be removed with the goal of returning them to the classroom ready to work as soon as possible. If a child is referred to the office for a violation of school rules, consequences will be determined only after listening to all sides and considering individual circumstances. In the matrices below you will find school-wide expectations for Fruitland Middle School and school related activities held on or off campus.

**Positive Behavior Intervention Support Matrix (PBIS)**

<u>Areas</u>	<u>Be Safe</u>	<u>Be Respectful</u>	<u>Be Responsible</u>
<b>Gym/PE/Locker Rooms</b>	Follow directions Use equipment properly Lock Locker Walk in & out of locker rooms Store electronics in hallway locker Backpacks/bags are locked in Hall or PE Locker during the day	Allow/encourage others to have an opportunity Good sportsmanship/team work Respect personal & school property	Follow all directions Store belongings in locker that is locked Put equipment away
<b>Commons/Cafeteria</b>	Keep personal area clean Walk at all times	Respect personal space of others Use manners Use appropriate language	Clean up after yourself Exit to playground or library
<b>Library</b>	Push chairs in Use materials and furniture	Speak in low voice Respect each others space	Treat the library and all that is in it as if it were your own

	appropriately		
<b>Office</b>	Be patient Wait your turn	Use manners and keep low voice	Take care of your business and allow others their turn Use phone at student desk for emergency use
<b>Hallways</b>  <b>Hallways cont.</b>	Keep hands and feet to self Walk on the right continue thru traffic Enter & exit building thru designated doors Greet visitors respectfully and insure they have visitors badge Backpacks/bags are locked in Hall or PE Locker during the day	Use manners Let people by Take turns Respect other classes in session Low voices	Be on time to your class Keep floors picked up Must have hallpass during non-passing times.
<b>Classrooms</b>	Stay seated Listen Keep aisles clear Backpacks/bags are locked in Hall or PE Locker during the day	Respect property, self and others Appropriate language Follow all directions Follow all classrooms rules and procedures	Come to class prepared Complete work Allow others the opportunity to learn Take home all correspondence
<b>After School Pick-Up Areas</b>	Stay on the sidewalks Wait your turn Hands and feet to self Keep your place in line	Be courteous Listen to all staff Follow directions Use appropriate language Display manners	Wait for adult to use crosswalk Raise your hand for assistance
<b>Restrooms</b>	Take care of business and exit Flush, wash, vacate	Clean up after yourself Allow others to use the facilities Low voice	Report concerns to nearest adult
<b>Computer Labs</b>	Stay on approved websites	Use equipment properly	Follow computer usage policies Leave computer ready

			for the next user Enter lab only if adult is present
<b>Playgrounds</b>	Stay in supervised areas Follow directions and rules set forth Wear appropriate clothing Stay in designated areas	Share, play fair, treat others with respect	Report safety or bullying issues immediately Line up immediately when bell rings Enter & exit buildings through designated doors
<b>Extracurricular Events/Field Trips</b>	Stay with assigned group Follow directions and rules set forth Wear appropriate clothing Stay in designated area	Follow directions and rules set forth Express appreciation (for host, team, parent, etc) Use manners and sportsmanship Listen to presenters Use equipments and supplies appropriately	Follow directions and rules set forth Be in assigned area Represent Fruitland positively Use equipment and supplies appropriately Be prepared with proper equipment, clothing, paperwork, etc Report misbehavior to school staff or adult chaperones
<b>Fruitland Elementary School</b>	Enter building quietly through front doors Walk on the sidewalk	Walk on right-hand side of hallway Do your best work Enter building quietly through front doors Exit FMS by % bathrooms Upon return to FMS wait in commons Respect other classrooms in session	Do your best work Be where you should be Be on time Wait in Commons until bell rings for next class.
<b>Emergency Fire Drill</b>	Walk at all times Quiet at all times Follow directions	Keep hands and feet to self Quiet at all times Ready to listen Walk	Stay with class Quiet at all times Ready to listen Follow directions immediately
<b>Building Visitors</b>	Insure they have visitor badge	Greet visitors warmly Be helpful	Escort visitor to office if necessary
<b>Emergency Lock Down</b>	Quiet at all times. Follow directions.	Keep hands and feet to self	Stay with class Quiet at all times

<b>Drill</b>	Go to designated area.	Quiet at all times Ready to listen	Ready to listen Follow directions immediately
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**Bus Rules**  
**Be Safe! Be Respectful! Be Responsible!**

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^ } á^É } ááæ } • **UNAUTHORIZED SCHOOL BUS ENTRY -- NOTICE.** (1) A person shall be guilty of a  
misdemeanor if that person:

- (a) Enters a school bus with intent to commit a crime;
  - (b) Enters a school bus and disrupts or interferes with the driver; or
  - (c) Enters a school bus and refuses to disembark after being ordered to do so by the driver.
- (2) School districts shall place notices at the entrance to school buses which warn against unauthorized school bus entry.

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\*No revealing clothing.

**\*Principal discretion on all questions, concerns, etc.**

**UPPER BODY: Solid Black, Tan, Gray, Orange or White**

A solid color collared shirt must be worn. The collar must be at least 1½ inches. Collars must be visible and be able to fold over or stand up.

No sleeveless shirts

Collared jumpers and dresses must be solid dress code colors.

School related sweatshirts/hoodies may be worn at FHS, FMS, and FES. Non-school sweatshirts/hoodies must be solid dress code colors. Sweatshirts/hoodies that are non-dress code colors will be allowed only if related to a school sanctioned activity.

Undershirts and t-shirts if worn must be solid dress code colors. These can be worn underneath a collared shirt.

No hoods may be worn on heads in the building.

No hats allowed in the buildings.

Fruitland game jerseys over collared shirts on game days only.

**LOWER BODY: Solid Black, Tan, Gray, Orange or White**

NO sweatpants/athletic wear regardless of color.

Skirts, shorts, dresses, sweaters must be knee length (at the knee or below the knee.) (FES exempt from this rule.)

**OUTERWEAR (Coats and jackets for outdoor protection)**

Coats and jackets must be stored in lockers at FMS or classrooms at FES.

Trench coats are prohibited.

**\*\*Students who are referred to the office for dress code violations will be given a change of clothing and sent back to class. School staff will give a written warning to your student to take home. A phone call will not be made for dress code violation warnings. If a student has repeat dress code violations the school discipline step process will be followed.\*\***

**PROHIBITIONS:**

The following prohibitions will be enforced when the student is on school premises or at any school sponsored event, regardless of location:

1. Students are prohibited from wearing or carrying, clothing, accessories or jewelry, or displaying piercings or tattoos, which, by picture, symbol, or word, depict or allude to any of the following:
  - a. Drug usage, including alcohol and tobacco;
  - b. Controlled substances of any kind;
  - c. Drug paraphernalia;
  - d. Gangs;



- e. Violence;
  - f. Sexually explicit, lewd, indecent, or offensive material; or
  - g. Illegal acts.
2. Students are prohibited from wearing, using, or carrying, any clothing, jewelry, or other attire or accessories, or displaying tattoos, emblems, symbols, signs, or codes, which are evidence of membership or affiliation in any gang.
  3. Students are prohibited from wearing clothing, which reveals a student's breast, abdomen or buttocks.
  4. Students are prohibited from wearing head coverings in school buildings during class hours, except as may specifically be authorized by the building administrator or designee.
  5. Students are required to wear shoes or other footwear in school buildings, unless the building administrator or designee indicates otherwise.
  6. The building administrator or designee may identify additional dress code requirements to address specific needs within a building or for a specific activity.

### **DISCIPLINE**

Disciplinary actions for violation of this policy may include suspension and/or expulsion.

### **ACTIVITY DAYS**

The Board of Trustees must approve any deviation from the student dress code policy.

### **DEFINITIONS**

1. "Controlled substance" includes, but is not limited to, opiates; opium derivatives; hallucinogenic substances, including cocaine, and cannabis and synthetic equivalents of the substances contained in the plant; any material, compound, mixture, or preparation with substances having a depressant effect on the central nervous system; and stimulants.
2. "Drug" includes any alcohol or malt beverage, any inhalant, any tobacco product, any vapor or electronic cigarette, any controlled substance as defined above, any illegal substance, any look-alike or counterfeit drug, any medication not approved and registered by the school authorities, and/or any substance which is intended to alter mood.
3. "Drug paraphernalia" includes all equipment, products, and materials of any kind which are used, intended for use, or designated for use, in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, injecting, ingesting, inhaling, or otherwise introducing into the human body a controlled substance as defined by this policy.
4. "On school premises or at any school-sponsored activity, regardless of location" includes, but is not limited to, buildings and grounds on the school campus, school buses, school parking areas, and the location of any school-sponsored activity.

### **DRUG, ALCOHOL, AND TOBACCO POLICY**

**Policy Title: Drug, Alcohol, and Tobacco Policy Code No. 510**

**PHILOSOPHY** It is the Idaho Legislature’s intent that parental involvement in all aspects of a child’s education in Idaho public schools be part of each school district’s policy. Drug prevention programs and counseling for students under the custody and care of the public schools are included in this intent. The board of trustees recognizes that student use of chemical substances, including alcohol, is a serious problem of utmost concern in our society. Drug, alcohol, and tobacco use is detrimental to a state of well-being and undermines the aim of education, which is to enable individuals to develop to their full potential. The district seeks to ensure the highest standards of learning in the classroom and recognizes that use of chemical substances—including alcohol, tobacco, and controlled substances—creates educational, economic, and legal problems.

**DEFINITIONS** “Alcohol” any alcoholic beverage (including beer, wine and liquor as defined by Section 23-105 and 23-112 of Idaho Code) “Assessment Team” specially trained school and community members as selected by the school counselors and administration. “Controlled substances” include, but are not limited to, opiates, opium derivatives, hallucinogenic substances, including cocaine, and cannabis and synthetic equivalents of the substances contained in the plant, any material, compound, mixture or preparation with substances having a depressant effect on the central nervous system, and stimulants. “Course of conduct” involves a pattern or series of acts over a period of time, however short, evidencing a continuity of purpose. Course of conduct does not include constitutionally and statutorily protected activity. “Drug” includes any alcohol or malt beverage, any tobacco product, any controlled substance, any illegal substance, any abused substance, any substance which is intended to alter mood, and any medication not prescribed by a physician for the student in possession of the medication. “Drug Paraphernalia” any item, implement, object, or material employed in the use, possession, transport, or sale of any mood altering or controlled substance. “Extra-curricular activities” any school sponsored or related activities that do not take place in the classroom. “Illegal Drugs” any controlled substance as defined by Section 37-2701, Idaho Code (not including over-the-counter drugs or prescription drugs which have been prescribed by a doctor or dentist, and/or any other substance which alters or changes a person’s mood, and/or anabolic steroids. “In-School Assessment” an assessment by the in-school assessment team to determine need and generate recommendations. “Intentionally harass” means a knowing and willful course of conduct directed at a specific student which seriously alarms, annoys, threatens, or intimidates the student and which serves no legitimate purpose. The course of conduct must be such as would cause a reasonable person to suffer substantial emotional distress. “Intervention Trained” any public educator, counselor or administrator who has completed a state accredited course related to illegal drugs, their physical characteristics, physiological effects and how student behavioral changes typically associated with the use of such products may be evidenced in the classroom. “Reasonable suspicion” means an act of judgment by a district employee or independent contractor that leads to a reasonable and prudent belief that a student is in violation of this policy or the “use” or “under the influence” provisions of Idaho Code Section 37- 2732C, which defines controlled substances. Such act of judgment is based on the employee’s or independent contractor’s training in recognizing the signs and symptoms of alcohol and controlled substance use. The fact that a student has previously disclosed use of a controlled substance will not be deemed a factor in determining reasonable suspicion at a later date. “School premises” includes all buildings, facilities, and property owned or leased by the district, school buses and other school vehicles, and the location of any school-sponsored activity or function.

**POLICY** Students attending school in this district will not use, possess, sell, buy, or distribute drugs, including alcohol, tobacco, controlled substances, or related paraphernalia, on school premises. Any student will violate the district’s drug, alcohol, and tobacco use policy when: 1. He or she is on school premises, evidencing behavior that creates a reasonable suspicion that he or she may be illegally under

the influence of drugs/alcohol/tobacco; 2. He or she admits to using, possessing, selling, buying, or distributing drugs/alcohol/tobacco on school premises; 3. He or she is found to use, possess, sell, buy, or distribute drugs/alcohol/tobacco, or related paraphernalia, on school premises; 4. He or she is found to possess drugs/alcohol/tobacco, or related paraphernalia, or to have such substances on his or her person, or in his or her locker, vehicle, or other property on school premises; 5. He or she is found to knowingly attempt to use, sell, buy, or distribute drugs/alcohol/tobacco or related paraphernalia on school premises; 6. He or she is found to knowingly be present when drugs/alcohol/tobacco or related paraphernalia are being used, sold, bought, or distributed on school premises.

**ALCOHOL OR CONTROLLED SUBSTANCES: VOLUNTARY DISCLOSURE** Any student who voluntarily discloses using or being under the influence of alcohol, tobacco or any controlled substances before he or she is reasonably suspected to be in violation of the law and this policy will be provided anonymity to the extent that: 6. Disclosure is held confidential on a faculty need-to-know basis; and 7. Notification of the disclosure and availability of counseling is provided to the student's parent/guardian. There shall be no disciplinary action, provided the student follows the guidelines set out in the section marked "Referrals to Drug, Alcohol, and Tobacco Assessment Team" of this policy.

**ALCOHOL OR CONTROLLED SUBSTANCES: REFERRAL TO LAW ENFORCEMENT** Once a student is reasonably suspected of being in violation of the law and this policy regarding alcohol, tobacco or controlled substances, regardless of any previous voluntary disclosure, the building principal or designee will immediately notify the student's parent or guardian and report the incident to the local law enforcement agency. Any student exhibiting inappropriate behavior that suggests "using" or "being under the influence" of alcohol, tobacco or controlled substances will be immediately escorted by a district employee to an administrative office for interviewing and observation by the principal or designee. Except in the case of an emergency, the student will not be left unattended and will not be allowed to leave the school premises. The principal or designee will refer the student to the law enforcement agency if, upon observing and/or interviewing the student, he or she reasonably suspects that the student is using or under the influence of alcohol, tobacco or a controlled substance. District employees will cooperate fully with any law enforcement investigation of a violation of this policy, including, but not limited to, providing access to lockers, desks, and other school property, and providing oral and/or written statements regarding the relevant events. The principal or designee, and/or any other employee having observed the student's behavior will document his or her observations of the student; the documentation will be provided to the law enforcement agent, and a copy will be placed in the student's discipline record.

### **ENFORCEMENT PROCEDURES**

A student found to be in violation of the Fruitland School District drug, alcohol and tobacco policy for the first time will be subject to the following procedures:

**FIRST OFFENSE** 1. School will contact parent/guardians. 2. School will refer to law enforcement. 3. Student will receive a five (5) day suspension from school if the student agrees to a referral to the school district "Drug, Alcohol, and Tobacco Assessment Team" for review, enrollment and satisfactory completion of a private drug, alcohol, and/or tobacco education class pre-approved by the school district "Drug, Alcohol, and Tobacco Assessment Team" 4. Student will receive a nine (9) day suspension from school if the student does not agree to referral to the school district "Drug, Alcohol, and Tobacco Assessment Team" and enrollment in a drug, alcohol, or tobacco education class. A student found in violation of Fruitland High School's and/or Fruitland Middle School's extra-curricular regulations regarding Drug/Alcohol/Tobacco use, on or off campus, will be subject to the following procedures: 1.

Students participating in extra-curricular and/or interscholastic activities, who agree to a referral to the school district “Drug, Alcohol, and Tobacco Assessment Team” for review, enrollment in and satisfactory completion of a private drug, alcohol, and/or tobacco education class pre-approved by the school district “Drug, Alcohol, and Tobacco Assessment Team”, will be ineligible to participate for a minimum of 25% of the total regular season contests, a minimum of three weeks of activities or a maximum of six games/activities. A student must attend practice and complete the current season or the suspension will carry over to the next season in which the student participates; the time of ineligibility will begin with the first scheduled contest after the infraction. Should a student violate the Drug, Alcohol and Tobacco policy between seasons, including the summer, ineligibility will begin at the beginning of the next sport in which the student participates. When figuring a percentage of the season to be missed any part of a contest will be rounded up to the next whole number, i.e. 25% of 13 regular season contests = 3.25; contests missed = 4. In the event of an infraction occurring while an athlete is not currently participating in a sport the athlete may not join a sport after its start date in an attempt to complete the imposed suspension. 2. Students participating in extra-curricular and/or interscholastic activities, who do not agree to a referral to the school district “Drug, Alcohol, and Tobacco Assessment Team” for review, enrollment in and satisfactory completion of a private drug, alcohol, and/or tobacco education class pre-approved by the school district “Drug, Alcohol, and Tobacco Assessment Team”, will result in a one calendar year suspension from all extra-curricular and interscholastic activities from the date of the infraction to the corresponding date the following year, i.e. May 1, 2010 – May 1, 2011.

**SECOND OFFENSE** 1. A student will be ineligible to participate in any extra-curricular and interscholastic activity for a minimum of one (1) year from the date of infraction, i.e. May 1, 2010 – May 1, 2011 and must agree to a referral to the school district “Drug, Alcohol and Tobacco Assessment Team” for review, enrollment in and satisfactory completion of a private drug, alcohol and/or tobacco education class pre-approved by the school district. 2. Students participating in extracurricular and/or interscholastic activities, who do not agree to a referral to the school district “Drug, Alcohol and Tobacco Assessment Team” for review, enrollment in and satisfactory completion of a private drug, alcohol class pre-approved by the school district “Drug, Alcohol and Tobacco Assessment Team”, will result in forfeiture of eligibility to participate in extra-curricular and interscholastic activities for the remainder of their high school career.

**THIRD OFFENSE** 1. Will result in a forfeiture of student’s eligibility to participate in extra-curricular and interscholastic activities for the remainder of their high school career.

**REFERRALS TO DRUG, ALCOHOL, TOBACCO ASSESSMENT TEAM STAFF/OTHER REFERRALS** When a staff member or other concerned person refers a student to the Assessment Team, the person making the referral must complete a Response Form to be forwarded to the Assessment Team. **SELF REFERRALS** If a student voluntarily requests assistance from school officials with regard to an alcohol, tobacco and/or substance use/abuse problem, there shall be no disciplinary action provided that: 1. The student is not under the influence or in possession of alcohol, tobacco and/or illegal/controlled substance at the time help is requested. 2. The student will discuss concerns with parent(s) or legal guardian(s). An Assessment Team member will support the student in discussing a substance abuse problem with the parent(s) and/or legal guardian(s). 3. The student meets with a school assessment team member or professional person and follows recommendations which may include: a. In-school intervention: Assessment Team, Peer Support Groups, Contractual Agreements. b. Out-of-school Intervention/Treatment: Assessment by a community agency, narcotics anonymous, education programs through community programs. c. Family-based information and support: Tough love, Al-Anon, Ala-teen, community agency programs, contractual agreements. Subsequent voluntary

requests automatically result in a referral to the team, with an assessment required.

**SEARCH AND SEIZURE** A student's person and/or personal effects (e.g., purse, book bag, etc.) may be search whenever a school official has reasonable cause to believe that the student is in possession of drugs or drug paraphernalia. Any evidence that a student has violated the law and this policy may be seized by the principal or designee. Lockers and desks are school property and remain at all times under the control of the school; however, students are expected to assume full responsibility for the security of their lockers and desks. Authorized school officials may open and inspect lockers and desks when there is reasonable cause to believe that the locker or desk may contain items which may be a threat to safety or security. Such a search may be conducted without a search warrant, and without notice or consent. Students are permitted to park on school premises as a matter of privilege, not right. The district retains the authority to conduct routine patrols of school parking lots and to inspect the exteriors of automobiles on school premises. The interiors of vehicles on school premises may be inspected whenever an authorized school official has reasonable cause to believe that illegal materials are contained inside. Such patrols and inspections may be conducted without notice, consent, or a search warrant.

**STUDENTS WITH DISABILITIES** Suspensions and expulsions of students with disabilities as defined by Public Law 94-142 and subsequent amendments (Individuals with Disabilities Education Act), Section 504 of the 1973 Rehabilitation Act, and the Americans with Disabilities Act will follow federal guidelines as well as the provisions of this policy.

**IMMUNITY FOR GOOD FAITH IMPLEMENTATION** District employees and independent contractors of the district who implement this policy in good faith and with appropriate foundation are immune from civil liability.

**INTENTIONAL HARASSMENT** District employees and independent contractors of the district are prohibited from using their authority to determine reasonable suspicion solely for the purpose of intentionally harassing a student. Using the authority in such a manner may result in disciplinary action against the employee or may be considered a breach of the district's contract with the independent contractor.

**\*DEFINITION:** The term tobacco includes vapor and electronic cigarettes and related paraphernalia.

## **ENROLLMENT REQUIREMENTS**

According to Idaho Law we must have immunization records and birth certificate for admission to the school district. Either at the time of enrollment or within thirty (30) days you must provide either a certified copy of your child's birth certificate or other reliable proof of identity and birth date. Proof shall be accompanied by an affidavit (notarized statement) explaining why you cannot provide a copy of the birth certificate. Other reliable proof of your child's identity and birth date may include a passport, visa, or other governmental documentation of your child's identity. If after thirty (30) days you have not provided proper documentation, the Fruitland School District will be required to notify the Police Department of your failure to comply. Upon enrollment, parent must also provide proof of residency within the Fruitland School District and proof of immunizations.

## **EXTRACURRICULAR ACTIVITIES**

It is the desire of the Fruitland School Board and faculty to provide the best educational program and

learning experiences possible to the students of the school district. Extra-curricular activities play an important role in the development of the students by providing educational, social and practical benefits through participation. The intent of this policy is to establish reasonable standards for participants, which will upgrade the programs and those involved in them.

**Definition:** Any activity that is not a part of the normal classroom learning process will be considered an extra-curricular activity. Included in this category are the following: all athletic teams, cheerleaders, and student body officers. Scheduled activities that are related to beyond the regular classroom time will not be considered as extra-curricular. Emphasis for participation will be placed on academic achievement and the student's conduct, both in and out of school. In the event that a situation is not clearly understood, the building administrator will render a decision.

### **TRAINING AND CONDUCT CODE**

Students will be permitted to participate in an athletic program if they abide by the conduct and training rules.

1. Use of tobacco or alcohol: **No** Fruitland Middle School student-athlete shall use, be under the influence of or have in possession any tobacco or alcohol in any form. This includes vapor and electronic cigarettes.
2. Use of drugs: **No** Fruitland Middle School student-athlete shall use, be under the influence of or have in possession any type of drugs or narcotics.
3. Theft: **No** Fruitland Middle School student-athlete shall steal or otherwise be involved in related illegal activity.
4. Misconduct: **No** Fruitland Middle School student-athlete shall exhibit flagrant misconduct or disobedience.

**REQUIREMENTS FOR PARTICIPATION:** Students at FMS (grades seventh and eighth) are part of our eligibility policy.

Maintain a 2.00 GPA (a "C" average).

Have no failing grades to participate in athletics, attend dances, parties, clubs etc.

Class activities other than classroom requirements are extra-curricular and will be forfeited if a student becomes ineligible.

Must uphold the District rules regarding the use/possession of alcohol, drugs or tobacco at all times.

(Failure to do so will result in the application of the consequences outlined in the District's policies.)

Students on Individualized Educational Plans will have their eligibility determined on an individual basis. Determination will be made jointly by the Special Educational Director, classroom teachers, parents, Athletic Director and Superintendent/Principal within the IEP process.

Our policy involves three steps of student status:

1. **Eligible** Student is maintaining a 2.00 GPA and has no failing grades (F's). At the beginning of the school year the student's last report card from the previous year will be used to determine eligibility.

- 2. On Probation** Student's GPA has fallen below a 2.00 or student has a failing grade since the last eligibility check (every 4-1/2 weeks.) (Athlete may practice and compete.)
- 3. Not Eligible** Student's GPA is below a 2.00 or student has a failing grade after probationary period, for the next 4- 1/2 weeks. Students will remain ineligible for the next 4-1/2 week period. (Athlete may practice but cannot compete, travel or sit with the team.)

Grade checks are made every 4-1/2 weeks (midway and end of each quarter). Students have a chance then and only then to change their academic eligibility status.

**Important:** Students at step two (on probation) remain eligible during the 4-1/2 week period. Students at step three (not eligible) who bring their GPA to a 2.00 at the next eligibility check move back to step two (on probation) for the next 4-1/2 week period. They are eligible to participate but are still on probation. Students on probation (step two) or not eligible (step three) at the end of the school year will start the next school year on probation (step two).

To participate, students must also attend a half-day of school on the scheduled activity day to be considered eligible for participation. Exceptions may be made for students who have prearranged medical/dental appointments, interviews, school sponsored activities, funerals, or other emergency situations where approval has been given by the principal/designee.

**Current and between seasons:**

Fruitland Middle School students must adhere to training and conduct codes during the season and between sports seasons throughout the entire school year. A student found in violation of Fruitland Middle School's extracurricular regulations regarding Drug/Alcohol/Tobacco use, on or off campus, will be subject to district policy.

**FEES**

These fees are all optional.

- |                   |   |
|-------------------|---|
| \$25.00           | <u>Yearbook:</u> Last day to order is February 28, 2015   |
| \$30.00           | <u>Activity Card:</u> Admits students to all home high school and middle school games and middle school dances at a discounted price.   |
| \$17.50           | <u>Adult Athletic Pass:</u> Valid for the school year 2014-2015   |
| \$30.00/per sport | <u>Athletic:</u> More than one family member participating in the same sport/season, the cost per sport will reduce to \$20.00/per student/sport, or a maximum of \$60.00 per family, per season. |
| \$5.00            | <u>Concert Band</u>   |
| \$25.00           | <u>Jazz Band</u>  |

**FIELD TRIPS**

Parents are asked to sign a field trip permission form at the beginning of each year; however, the teachers, prior to each trip, send notification home. Students must ride the bus to and from the field trip. Parent helpers are always needed to closely monitor our students; therefore no younger siblings are able to attend. District policy allows only currently enrolled students to ride the bus. All chaperones must complete a Volunteer Application form and ride the bus to and from the field trip. Parents may be required to accompany an unruly child on field trips. If the parent cannot be with the child on the field trip, the child must stay home.

**GANG POLICY**

Introduction: It is the policy of the Fruitland School District that membership in secret fraternities or sororities, or in other clubs or gangs not sponsored by established agencies or organizations, is prohibited.

Gangs which initiate, advocate, or promote activities which threaten the safety or well being of persons or property on school grounds or which disrupt the school environment are harmful to the educational process. The use of hand signals, graffiti or the presence of any apparel, jewelry, accessory, or manner of grooming which by virtue of its color, arrangement, trademark, symbol or any other attribute which implies membership or affiliation with such a group, presents a clear and present danger to the school environment and educational objectives of the community and are forbidden.

Incidents involving initiations, hazing, intimidation and/or related activities of such group affiliations which are likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to students are prohibited.

Any student wearing, carrying, or displaying gang paraphernalia or exhibiting behavior or gestures which symbolize gang membership, or causing and/or participating in activities which intimidate or affect the attendance of another student will be subject to disciplinary action including suspension and expulsion.

1. This policy will be addressed in all school handbooks. At the beginning of the school year, the policy will be discussed with the student body.
2. Disciplinary action for violation of this policy is as follows:
  - First Offense – The student is given detention. The parents will be notified of the infraction of this policy by school administration. The parent meeting will be documented.
  - Second Offense – The student will be suspended 1-3 days. The parents will be notified of the infraction of this policy by school administration. The parent meeting will be documented.
  - Third Offense – The student will be suspended 3-5 days. The parents will be notified of the infraction of this policy by school administration. The parent meeting will be documented.
  - Fourth Offense – The school administration will refer the student to the administration board of review for referral to the Board of Trustees for an expulsion hearing or refer the student directly to the Board of Trustees for an expulsion hearing.
3. Administrators will seek ongoing assistance from the Fruitland Police Department and the Payette County Sheriff's Department in gang activity identification and the names and numbers of local gangs.



4. For the protection of the student and to avoid disruption in the educational process, a student demonstrating evidence of gang activity will be required to not display this type of evidence (see above). e.g., required to change clothing, cover tattoos with band-aides or make-up, fill in eyebrow shave slashes with make-up.

## **HALL PASSES**

Students are to have a hall pass if they are in the hallway during class time. If a student is in the hall without a valid hall pass the student will be sent back to class to obtain one.

## **HEAD LICE POLICY**

Fruitland School District students are not to be in school if they are infested with head lice, or have nits. If a student is found to have head lice or nits, while at school, the parent will be contacted and requested to transport the student from the school. The “no nit” rule will require that the student be excluded from attending school until all live lice and all nits have been removed. **See Fruitland School District policy for complete information.**

## **LIBRARY**

The library is open from 7:45 AM to 3:30 PM and during lunch hours for students to use in a courteous manner.

Return library books on or before the due date stamped in the book. If you need additional time, renew the book but do not allow the book to become overdue. As with textbooks, any library book lost or damaged will be the responsibility of the student to whom the book was checked out and he/she will be charged with repair or replacement cost.

## **LOCKERS**

Student lockers are assigned at registration time for grades 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grades. All students must remain in their assigned lockers. Student lockers are to be kept clean and neat. No offensive pictures, stickers or sayings are to be attached to the locker, inside or out. Periodic locker checks will be made to determine neatness and compliance with school rules. Students must notify office immediately if locker does not function properly. Students are encouraged not to keep valuables in their lockers. Fruitland Middle School is not responsible for items stolen out of lockers. If materials are not secured in a locked locker, it is not the responsibility of FMS to investigate and recover stolen items.

**\*\*Students who jam their lockers** (this allows students access to the locker without using the combination) or students who **switch lockers** with another student or move to a different locker without clearance from the office may lose locker privileges.

Students shall be free from unreasonable search or seizure and the administration shall provide for appropriate due process protection for all students. Searches can be conducted on school property. Desks and lockers are school property and authorities may make reasonable regulations regarding their use. Lockers and/or other school property are subject to inspection and search by school officials and/or

law enforcement officials if reasonable suspicion is determined.

## **LOST AND FOUND**

All items found in the school or on the school campus must be turned into the office. These items will be displayed and/or reported so that their owner may reclaim them. Valuable items will be kept in the office and may be claimed only by the owner describing the item in detail. Caps, gloves, jackets, etc. will be placed in the lost and found, located in the foyer and may be reclaimed there. **All items remaining in the lost and found at the end of the quarter will be donated.**

## **MEDICAL INFORMATION**

Even with the greatest precautions and the closest supervision, accidents can and do happen at school. They are a fact of life and a part of the growing-up process our children go through. Parents need to be aware of this and be prepared for possible medical expenses that may arise should their child be injured at school.

The school district does not provide medical insurance to automatically pay for medical expenses when students are injured at school. This is the responsibility of the parents or legal guardians. The district carries only legal liability insurance.

The district does make student medical insurance available to families for their individual purchase. Brochures outlining the coverage and premiums are handed out at the beginning of the school year, and are available at the school office.

## **MEDICATION ADMINISTRATION**

If your child needs to take a prescription medication during school, the office must have the prescription bottle and a completed *Medication Administration and Health History* form on file in the office. If your child needs to take an over-the-counter medication while at school, please write a note giving the school permission to administer, required dosage instructions, and provide the medication in the original container. We appreciate your cooperation.

## **PERSONAL ELECTRONIC DEVICES**

The Fruitland School District has determined that personal electronic devices can disrupt the educational process. Therefore, it is the policy of the Fruitland School District that personal electronic device use is prohibited from the time a student enters onto any Fruitland School District property/building and while under the instruction/supervision of a Fruitland School District staff member off school property during the entirety of the school day and/or school activity unless authorized by a teacher or staff member specifically regarding their classroom or activity.

Personal electronic devices are defined to include but are not limited to: cell phones, smart phones, tablets and other versions of electronic communication devices, portable music devices and any other personal electronic devices deemed a disruption to the educational process by the school. Students are advised to leave all personal electronic devices at home or locked in their personal vehicle. Fruitland School District will not be responsible for any theft of or damage to a student's personal electronic device if the student chooses to bring the device in the school building.

Any harassment or cyber-bullying through electronic communication (texts, emails, or social media such as SnapChat, Facebook, etc) is prohibited at school. If such activity occurs off school grounds during the school year, but creates a threatening or abusive educational environment for a student, it will be dealt with under the harassment/bullying policy. Any such activity will also be referred to the Fruitland Police Department or Payette County Sheriff's Office for follow up. See Appendix for Idaho State Code regarding harassment/cyber-bullying.

All personal electronic devices determined to violate this policy will be confiscated and given to the appropriate building administrator. The building administrator will follow the following steps to enforce this policy.

All Personal electronic devices that are brought onto the school premises will be at the risk of the parents and students. Fruitland Middle School will not be responsible for the loss, theft, or vandalism of any device.

**First Offense:** Warning. Students may obtain their personal electronic device from the building administrator at the end of the school day. Parental notification.

**Second Offense:** One week of lunch detention. The personal electronic device is held by the building administrator until the student's parents/guardians pick it up from the school.

**Third Offense:** The student will be suspended for not less than one (1) school day. The personal electronic device is kept by the building administrator until a conference with the student's parents/guardians occurs.

**Fourth Offense:** The student is suspended for a minimum of three (3) school days and the personal electronic device is confiscated until the end of the semester.

**Fifth Offense:** The student is suspended for a minimum of five (5) school days and may appear for a hearing before the school district administrative review board to determine if he/she should be referred to the school district Board of Trustees for and expulsion hearing.

## **PHYSICAL ACTIVITIES**

If your child has a physical condition that requires temporary accommodations, please contact the office and P.E. teacher so that the school may properly work with your child. Requests for a child to be excused from P.E. must be in writing from the parents. Extended periods (beyond three days) of adapted activity due to illness or injury must be requested by a doctor's note.

## **POP AND OTHER BOTTLED BEVERAGES**

Pop or other bottled beverages, whether opened or unopened, **will not be allowed** in the hallways or classrooms except for teacher approved special events and occasions. Students may have water bottles, but only in clear plastic containers. No opaque, colored, or metallic containers are allowed. Clear water bottles will be allowed in classrooms at the teacher's discretion.

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## **PROGRESS REPORTS**

Progress reports will be sent home with all students at the mid-point of each nine weeks grading period. Report cards will be available for pick-up in the office at the conclusion of the first and third quarters. They will be mailed home at the conclusion of the second and fourth quarters. Parents are encouraged to check their student's grades online through *Parent Portal*. You can find a link to *Parent Portal* at [www.fruitlandschools.org](http://www.fruitlandschools.org). If you would like to sign up for *Parent Portal* please contact the school office. To contact district technology personnel with questions or concerns regarding Parent Portal, please email [parentportal@fruitlandschools.org](mailto:parentportal@fruitlandschools.org)

## **RESTROOMS/LOCKER ROOMS**

Single-person restroom located in the health room in the main office.

All restrooms have private stalls with doors.

Private shower and dressing room in the health room in the main office.

Privacy screens located in locker rooms.

## **SCHOOL HOURS**

School hours are from 8:08 AM until 3:10 PM each day. Students should NOT arrive at school before 7:30 AM or remain at the school later than 3:30 PM unless they are participating in a supervised activity.

Students may come in the building after 7:30 AM to eat breakfast. Otherwise all students should remain outside on the playground or in the school library. All students will be admitted to the building during extreme cold or wet weather. Supervision will not be provided for students who arrive before 7:30 AM or remain later than 3:30 PM. The above procedures are designed for the safety and well being of your children.

The library will be open for reading daily from 7:45am to 8:08 AM and 3:10 PM to 3:30 PM.

## **TEACHER AVAILABILITY**

Teachers are available for student conferences every day. Teachers arrive at school at 8:00 AM and are available for conferences between 8:00 AM – 8:08 AM. Teachers remain after school until 3:30 PM and are available for conferences during that time. For parents to ensure that a teacher will be available for a conference it is best to call ahead or check with the teacher prior to the conference. Students wishing to see their teachers before or after school should make arrangements in advance if possible.

## **TELEPHONE**

Students may use the telephone in the office before school, in between classes, during their lunch hour,

and after school. The telephone is to be used only for important matters. Students are not to be dismissed from class to make or receive phone calls. **Students are allowed to use phones in the classrooms with permission, in the presence of a staff member.**

## **TESTING**

It is very important for your child to be in attendance for testing. Accurate assessment of student progress is essential in ensuring academic growth for all students. Fruitland School District utilizes State and District assessment tools to ensure that a full range of assessment data is available for parents and school personnel. This data is used in determining placement, participation in extension and remediation programs, and communication of progress as measured against state proficiency standards.

## **THEFT**

Valuables should not be kept or brought to school. Any report of theft of valuables should be made to the Fruitland Police Department. FMS will not interfere with police investigation. Theft matters handled by the police department may not be addressed by FMS school discipline system. FMS will always cooperate fully with police department in any investigation.

## **VISITORS**

Parents are welcome and encouraged to visit the school. We feel that parental involvement is important for students to be successful in their learning. For the safety of your child, all visitors and volunteers are to enter through the main entrance, sign in, and get a visitor's pass at the office before proceeding into the building. Even though parents are present, students will still be expected to follow all school rules.

Visits by students outside our own student body are not allowed. A visiting student cannot be included in class activities effectively and their presence can be very distracting to the progress of the entire class.

If you would like to schedule a visit, please feel free to contact your student's teacher or the main office at 208-452-3350.

## **VOLUNTEERS**

Parents are welcome, appreciated and needed at school. We feel that parental involvement is critical for students to be successful in their learning here at school. Please complete the volunteer form and include the days and times you wish to volunteer. Sign in and out in the Visitors' Log in the office so that, in an emergency, we are aware that you are in the building. Get a nametag and be a volunteer! Please make child-care arrangements outside of school for your preschoolers when you come to volunteer. If you would like to schedule to volunteer, please feel free to contact your student's teacher or the main office at 208-452-3350.

## **APPENDIX**

**Section 504 Notice**

**Family Educational Rights and Privacy Act**

**Hazing, Harassment, Intimidation, Bullying, Menacing**

**Internet Use Policy**

**Search and Seizure Policy**

**Sexual Harassment Policy**

**Daily Bell Schedule**

**School Calendar**

## **Section 504 Notice**

Section 504 of the Rehabilitation Act of 1973 and the American with Disabilities Act (ADA) prohibits discrimination against students and staff members with disabilities. The Fruitland School District has developed policies and procedures that ensure compliance with Section 504 and ADA.

Included in the regulations is the requirement that students with disabilities be provided a free, appropriate public education. These regulations encompass identification, evaluation, the provision of appropriate services, and procedural safeguards.

Parents are entitled to have the opportunity to review relevant educational records under the Family Education Rights and Privacy Act (FERPA).

### **Family Educational Rights and Privacy Act**

#### **General Education Provision Act of 1974**

##### *Section 438*

The parent or eligible student has a right to:

1. Inspect and review the student's educational records.
2. Request the amendment of the student's educational records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights.
3. Consent to disclosure of personally identifiable information contained in the student's education records, except to the extent that the Act and the regulation authorize disclosure without consent.
4. File with the U.S. Department of Education a complaint concerning alleged failures by the agency or institution to comply with the requirements of the Act.
5. Obtain a copy of the policy adopted by that agency or institution regarding how the requirements of the Act are met. (Obtained from the District Office)
6. Right to a due process hearing regarding contents of records.
7. Cost of copies of records.

## **FRUITLAND SCHOOL DISTRICT**

### **Summary of Internet/Network Use Policy**

The Internet can be a unique and valuable tool that supports the education of students in the Fruitland School District. The Internet provides access to information in millions of files worldwide. Its proper use can open new opportunities for research and communication. With those opportunities come the disadvantages or dangers of access to information that may not be appropriate in the schools. The Fruitland School District will make every possible effort to limit the improper use and to shield users from access to inappropriate materials.

Individual users of the Internet have the ultimate responsibility to use Internet resources appropriately. All Internet users are expected to use the network for purposes appropriate to the educational environment at all times. Users must refrain from any use that is not consistent with the policies, purposes, or objectives of the Fruitland School District.

## **ON-LINE CONDUCT/USE OF INTERNET AND NETWORK PROCEDURES**

All users are expected to abide by the generally accepted rules of network and Internet etiquette.

These include, but are not limited to, the following:

1. Be polite. Do not send abusive messages to other users. Do not use vulgarities; swear words, or any other inappropriate language. Disruption of other's work is prohibited
2. The use of a school's network for any illegal activity is strictly forbidden.
3. The following computer activities will result in serious disciplinary action:
  - a. Use of the network for anything but what is assigned for the class.
  - b. Attempting to access the server or other users' files or passwords.
  - c. Destroying, modifying, or abusing hardware or software.
4. Do not reveal personal information about yourself and/or others on the Internet (age, gender, phone number, address, etc.).
5. Subscribing to mailing lists, bulletins boards, chat groups, and commercial on-line services and other information services must be pre-approved by the administrator or instructor of record.
6. Do not submit, publish, display or knowingly access any material that is defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, illegal, or that encourages the use of controlled or illegal substances. Exceptions to this may apply in selected classes, but permission from the instructor must be obtained before any access will be allowed.

### **Search and Seizure Policy**

Students will be free from unreasonable search or seizure, and the administration shall provide for appropriate due process protection for all students. Searches can be conducted on school property. Desks and lockers are school property, and school authorities may make reasonable regulations regarding their use. Lockers and/or other school property are subject to inspection and search by school officials and/or law enforcement officials if reasonable suspicion is determined.

### **Sexual Harassment Policy**

Fruitland School District, upon the recommendation of the State Department of Education, has adopted a Sexual Harassment Policy. This policy was adopted to protect all students and employees of the district from all forms of sexual harassment on school property, which violate Section 703 of Title VII of the civil Rights Act of 1964.

Sexual Harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature. Examples of sexual harassment at school may include, but are not limited to, the following:



1. Verbal harassment or abuse.
2. Inappropriate patting, pinching or touching.
3. Leering, whistling, or obscene comments or gestures.
4. Continued or repeated sexual jokes, advances, or propositions.
5. Displaying sexually suggestive pictures, posters, cartoons or clothing.
6. Flipping up girls' dresses or pulling down any student's shorts or pants.
7. Passing sexually suggestive, foul, or obscene notes or putting such messages on computer screens or in computer files.
8. Inappropriate public displays of affection.

Students or employees who feel that they are the target of sexual harassment on school property or at school sponsored events are to report the alleged acts to an appropriate school official. The school district will investigate these claims and deal with them in a responsible and professional manner.

Fruitland School District attempts to provide a learning environment conducive to education and one that is pleasant and non-threatening to all students and employees.

We hope all patrons, parents, and students realize how serious any act of sexual harassment can be. Each case will be evaluated on the facts and penalties will be administered in those cases where violations have occurred. The penalties can be quite severe and may include warnings, suspension, or immediate discharge.

We hope you will support our stand on this issue and discuss it with your child or children should you feel it is appropriate.

### **Hazing, Harassment, Intimidation, Bullying, Menacing Policy**

The following definitions and procedures shall be used for reporting, investigating and resolving complaints of hazing, harassment, intimidation, bullying and menacing.

#### Definitions

1. "Third Parties" include, but are not limited to coaches, school volunteers, parents, school visitors, service contractors or others engaged in district business, such as employees of businesses or organizations participating in cooperative work programs with the district and others not directly subject to district control at interdistrict and intradistrict athletic competitions or other school events.
2. "District" includes district facilities, district premises and nondistrict property if the student or employee is at any district-sponsored, district-approved or district-related activity or function, such as field trips or athletic events where students are under the control of the district or where the employee is engaged in district business.
3. "Hazing" includes, but is not limited to, any act that recklessly or intentionally endangers the mental health, physical health or safety of a student for the purpose of initiation or as a condition or precondition of attaining membership in, or affiliation with, any district-sponsored activity or grade level attainment, i.e., forced consumption of any drink, alcoholic beverage, drug or controlled substance, forced exposure to the elements. Forced prolonged exclusion from social contact, sleep deprivation or any other forced activity that could adversely affect the mental or physical health or safety of a student;

requires, encourages, authorizes or permits another to be subject to wearing or carrying any obscene or physically burdensome article, assignment of pranks to be performed or other such activities intended to degrade or humiliate.

4. “Harassment” includes, but is not limited to, any act which subjects an individual or group to unwanted, abusive behavior of nonverbal, verbal, written or physical nature on the basis of age, race, religion, color, national origin, disability, marital status, [sexual orientation, physical characteristic, cultural background, socioeconomic status or geographic location].

5. “Harassment, intimidation or bullying” means any act that substantially interferes with a student’s educational benefits, opportunities or performance, that takes place on or immediately adjacent to school grounds, at any school-sponsored activity, on school provided transportation or at any official school bus stop, and that has the effect of:

- a. Physically harming a student or damaging a student’s property;
- b. Knowingly placing a student in reasonable fear of physical harm to the student or damage to the student’s property;
- c. Creating a hostile educational environment.

6. “Intimidation” includes, but is not limited to, any threat or act intended to tamper, substantially damage or interfere with another’s property, cause substantial inconvenience, subject another to offensive physical contact or inflict serious physical injury on the basis of race, color, religion, national origin or sexual orientation.

7. “Menacing” includes, but is not limited to, any act intended to place a school employee, student or third party in fear of imminent serious physical injury.

Idaho State Code Chapter 9 Title 18:

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### **Retaliation/False Charges**

Retaliation against any person who reports, is thought to have reported, files a complaint or otherwise participates in an investigation or inquiry is prohibited. Such retaliation shall be considered a serious violation of Board policy and independent of whether a complaint is substantiated. False charges shall also be regarded as a serious offense and will result in disciplinary action or other appropriate sanctions.

### **Confidentiality**

It is recognized that harassment is often very distressing for the victim and those who suffer harassment may be reluctant to make their concerns known. All reasonable steps will be taken to ensure that all inquires and/or complaints are dealt with in confidence.

### **Policy Distribution**

Information about this policy must be distributed to the school community in the student handbook. Faculty and staff will be reminded annually about the policy. All new faculty and staff members will be given a copy of the policy as part of their orientation program.

### **Complaint Procedures**

Building principals and the superintendent have responsibility for the investigations concerning hazing, harassment, intimidation, bullying or menacing. The investigator(s) shall be a neutral party having had no involvement in the complaint presented.

Any student, employee or third party who has knowledge of conduct in violation of this policy or feels he/she has been a victim of hazing, harassment , intimidation, bullying or menacing in violation of this policy [is encouraged to] immediately report his/her concerns.

All complaints will be promptly investigated in accordance with the following procedures:

#### Step I

Any hazing, harassment, intimidation, bullying or menacing information (complaints, rumors, etc.) shall be presented in writing on the harassment complaint form to the building principal. Complaints against the building principal shall be filed with the superintendent. Complaints against the superintendent shall be filed with the Board Chairman. All such information will be reduced to writing and will include the specific nature of the offense and corresponding dates.

#### Step II

The district official receiving the complaint shall promptly investigate. Parents will be notified of the nature of any complaint involving their student. The district official will arrange such meetings as may be necessary with all concerned parties within five working days after receipt of the information or complaint. The parties will have an opportunity to submit evidence and a list of witness. All findings related to the complaint will be reduced to writing. The district official(s) conducting the investigation shall notify the complainant as appropriate, in writing, when the investigation is concluded and a decision regarding disciplinary action, as warranted, is determined.

A copy of the notification letter or the date and the details of notification to the complainant, together with any other documentation related to the incident, including disciplinary action taken or recommended, shall be forwarded to the superintendent.

#### Step III

If the complainant is not satisfied with the decision at Step II, he/she may submit a written appeal to the superintendent or designee. Such appeal must be filed within [10] working days after receipt of Step II decision. The superintendent or designee will arrange such meetings with the complainant and other affected parties as deemed necessary to discuss the appeal. The superintendent or designee shall provide a written decision to the complainant's appeal within [10] working days.

#### Step IV

If the complainant is not satisfied with the decision at Step III, a written appeal may be filed with the Board. Such appeal must be filed within [10] working days after receipt of Step III decision. The Board shall, within [20] working days, conduct a hearing at which time the complainant shall be given an opportunity to present the complaint. The Board shall provide a written decision to the complainant within [10] working days following completion of the hearing.

Direct complaints related to educational programs and services may be made to the U.S. Department of Education, Office for Civil Rights. Direct complaints related to employment may be filed with the Idaho

Department of Commerce & Labor. Or the U.S. Department of Labor, Equal Employment Opportunities Commission.

Documentation related to the incident may be maintained as part of the student's education records or employee's personnel file. Additionally, a copy of all hazing, harassment, intimidation, bullying or menacing complaints and documentation will be maintained as a confidential file in the district office.

Date of Adoption:                      Legal Reference: 20 U.S.C. § 1681, et seq.

Title IX of the Educational Amendments

October 9, 2006

34 CFR Part 106

I.C. § 67-5909 Acts Prohibited

HARASSMENT COMPLAINT FORM  
Fruitland School District No. 373

School: \_\_\_\_\_

\_Date: \_\_\_\_\_

Student's/Complainant's Name \_\_\_\_\_

(We will use our best efforts to keep this report confidential)

Who was responsible for the harassment or  
incident(s)? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Describe the

incident(s) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date(s), time(s), and place(s) the incident(s)  
occurred \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Were other individuals involved in the incident(s)?    yes                    no  
If so, name the individual(s) and explain their  
roles \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Did anyone witness the incident(s)?                    yes                    no  
If so, name the  
witnesses \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is there any evidence of the harassment (i.e. letters, photos)                    yes                    no  
If so, please describe and/or provide  
copies \_\_\_\_\_  
\_\_\_\_\_

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Did you take any action in response to the incident?

yes

no

If yes, what action did you take

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Were there any prior incidents?

yes

no

If so, describe any prior incidents

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I agree that all of the information on this form is accurate and true to the best of my knowledge.

Signature of complainant

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Signature of parent/legal guardian (if applicable)

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**Bell Schedule**

FRUITLAND MIDDLE SCHOOL  
2016-2017 5th, 6th, 7th 8th GRADE DAILY SCHEDULE

7th & 8th Grade Schedule			6th Grade Schedule			5th Grade Schedule		
Class Period	Tardy Bell	End of class	Class Period	Tardy Bell	End of class	Class Period	Tardy Bell	End of class
Breakfast	7:30 AM	8:08 AM	Breakfast	7:30 AM	8:08 AM	Breakfast	7:30 AM	8:08 AM
Passing time	8:08 AM	8:13 AM	Passing time	8:08 AM	8:13 AM	Morning	8:13 AM	11:20 AM
<b>1st Period &amp; Channel One</b>	8:13 AM	9:18 AM	Morning	8:13 AM	11:25 AM	Lunch	11:20 AM	12:00 PM
Passing time	9:18 AM	9:22 AM	Lunch	11:25 AM	12:00 PM	Afternoon	12:00 PM	3:10 PM
2nd Period	9:22 AM	10:10 AM	Passing Time	12:00 PM	12:05 PM			
Passing time	10:10 AM	10:14 AM	4th Period	12:05 PM	12:34 PM	<b>Total Time in class</b>		
3rd Period	10:14 AM	11:03 AM	Passing Time	12:34 PM	12:39 PM			
Passing time	11:03 AM	11:07 AM	5th Period	12:39 PM	1:25 PM			
4th Period early	11:07 AM	11:56 AM	Passing Time	1:25 PM	1:29 PM			
4th Period late	11:07 AM	12:01 PM	6th Period	1:29 PM	2:18 PM			
Lunch	12:01 PM	12:34 PM	Passing Time	2:18 PM	2:22 PM			
Passing time	12:34 PM	12:39 PM	7th Period	2:22 PM	3:10 PM			
5th Period	12:39 PM	1:25 PM	End of school	3:10 PM	3:10 PM			
Passing time	1:25 PM	1:29 PM						
6th Period	1:29 PM	2:18 PM						
Passing time	2:18 PM	2:22 PM	<b>Total Time in class</b>					
7th Period	2:22 PM	3:10 PM	<b>Total Time not in class</b>					
End of school	3:10 PM	3:10 PM						
<b>Total Time in class</b>								
<b>Total Time not in class</b>								



## Early Bell Schedule

FRUITLAND MIDDLE SCHOOL  
2016-2017 5th, 6th, 7th 8th GRADE Early Release SCHEDULE

7th & 8th Grade Schedule			6th Grade Schedule			5th Grade Schedule		
Class Period	Tardy Bell	End of class	Class Period	Tardy Bell	End of class	Class Period	Tardy Bell	End of class
Breakfast	7:30	8:08	Breakfast	7:30	8:08	Breakfast	7:30 AM	8:08 AM
Passing time	8:08	8:13	Passing Time	8:08 AM	8:13 AM	Morning	8:08 AM	10:45 AM
1st Period & Channel One	8:13	8:48	Morning	8:13 AM	10:45 AM	Lunch	10:45 AM	11:16 AM
Passing time	8:48	8:52	Lunch	10:45 AM	11:16 AM	Afternoon	11:16 AM	1:10 PM
2nd Period	8:52	9:27	Passing Time	11:16 AM	11:21 AM			
Passing time	9:27	9:31	5th Period	11:21 AM	11:57 AM			
3rd Period	9:31	10:06	Passing Time	11:57 AM	12:00 PM			
Passing time	10:06	10:10	6th Period	12:00 PM	12:36 PM			
4th Period	10:10	10:45	Passing Time	12:36 PM	12:40 PM			
Passing time	10:45	10:49	7th Period	12:40 PM	1:10 PM			
5th Period Early	10:49 AM	11:23 AM	End of school	1:10 PM	1:10 PM			
5th Period Late	10:49 AM	11:25 AM						
Lunch	11:23 AM	11:57 AM						
Passing time	11:57 AM	12:02 PM	<b>Total Time in class</b>					
6th Period	12:02 PM	12:36 PM	<b>Total Time not in class</b>					
Passing time	12:36 PM	12:40 PM						
7th Period	12:40 PM	1:10 PM						
End of school	1:10 PM	1:10 PM						
<b>Total Time in class</b>								
<b>Total Time not in class</b>								

**FRUITLAND SCHOOL DISTRICT #373**  
**2016-2017 CALENDAR**

<u>August 8 &amp; 9</u>	Registration
August 15 & 16	District Orientation
August 17	First Day of School for 6 <sup>th</sup> Grade - 12 <sup>th</sup> Grade
August 18	First Day of School for 5 <sup>th</sup> Grade
August 17 & 18	Back to School Conferences for Grades Kindergarten - 4 <sup>th</sup> Grade
	<b>***NO SCHOOL FOR KINDERGARTEN – 4<sup>th</sup> GRADE STUDENTS***</b>
August 22	First Day of School for Grades Kindergarten through 4th Grade
September 2 (No School)	K-12 <sup>th</sup> Grade Planning Day
September 5 (No School)	Labor Day
<b>October 6 &amp; 7</b>	<b><u>Inservice Days (No School)</u></b>
October 14 (No School)	Staff Work Day for End of 1 <sup>st</sup> Nine Weeks
October 19 & 20	Parent Teacher Conferences
	(No School for Kindergarten on the <u>19th</u> & 20th)
	(Early Release All Other Grades October 19th & 20th)
October 21 (No School)	NO School K-12
October 24 (No School)	Planning Day
<b>November 23</b>	<b>NO SCHOOL - NON-CONTRACT DAY</b>
November 24-25	Thanksgiving Vacation
December 21	End of First Semester
	<b>**No School for K – 8<sup>th</sup> Grade** <u>Staff Work Day</u></b>
	(Early Release for High School @ 1:15 p.m.)
December 22nd - <u>January 8th</u>	Christmas Vacation (No School)
January 9 (No School)	Planning Day
	<b>**School Resumes January 10<sup>th</sup> **</b>
January 16 (No School)	Human Rights Day
February 16 & 17 (No School)	Teacher Professional Development Days (No School)
February 20 (No School)	President's Day
March 17 (No School)	Staff Work Day for End of 3rd Nine Weeks
March 22 & 23	Parent-Teacher Conferences
	(Early Release All Other Grades March 22nd and 23rd)
	(No School for Kindergarten on the 22nd & 23rd)
March 24 (No School)	No School K – 12
March 27 - 31 (No School)	Spring Break
April 3	Teacher Professional Development Day (No School)
April 4 (No School)	K-12 <sup>th</sup> Grade Planning Day
	<b>**Grades K-12 School Resumes April 5th**</b>
<b>May 8</b>	<b><u>Furlough Day</u></b>
May 25	Last Day of School – Grades K – 8
May 26	Last Day of School -- <u>HS</u>
	<b>**No School For K – 8<sup>th</sup> Grade** <u>Staff Work Day</u></b>
	(Early Release for High School @ 1:15 p.m.)

**\*\*Please sign and return this page to your first period/homeroom teacher.\*\***

I have read and understand the Fruitland Middle School handbook outlined above.

Student Name (Please print): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_